

The Roadmap

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Take each goal and break it down to a smaller, more manageable steps.

Break Them Down

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Write down your goals and make sure they align with the S.M.A.R.T criteria.

Define Your Goals

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3

Immediate Actions

Write down the immediate actions you need to take to achieve each goal.

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Define Your Goals

Identify all the barriers to your success for each goal and how you could overcome them. Write these solutions and accommodations down. Talk to your manager about them or someone at work who believes in you.

Set aside time periodically to review your career plan. Once every quarter could be a good idea.

Check-In Regularly

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Take a moment to appreciate the hard work you are putting in your self, and celebrate!

Celebrate

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